

Good Shepherd Primary
42 Dungiven Road
Waterside
Derry
BT47 6BW

Maintained Primary School

Enrolment No: 408
Admissions No: 58

Tel No: 028 7134 8446
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PRINCIPAL: Mrs S McCafferty
BEd (Hons) MEd PQH NI

CHAIR OF BOARD OF GOVERNORS: Mrs M Hegarty

RESPECTIVE FUNCTIONS OF THE BOARD OF GOVERNORS AND PRINCIPAL IN RELATION TO ADMISSIONS

The Admissions Criteria will be applied by an Admissions Committee consisting of the Principal and four Governors.

The following criteria will be applied to **children of compulsory school age only**, set down by the Board of Governors of Good Shepherd Primary School for selecting children for admission to the school, in the event of oversubscription. Priority will be given to children who normally reside in Northern Ireland.

ADMISSIONS CRITERIA – YEAR 1

During the admissions procedure when applying the criteria punctual applications will be considered before late applications are considered. The application procedure opens on 10 January 2022 at 12noon (GMT) and an application submitted by the closing date of 28 January 2022 at 12noon (GMT) will be treated as a punctual application. An application received after 12noon (GMT) on 28 January 2022 will be treated as a late application.

1. Children who have a brother(s)/sister(s), half brother(s)/sister(s), step-brother(s)/sister(s) or legally adopted brother(s)/sister(s) presently enrolled in Good Shepherd Primary School and Nursery Unit and have selected Good Shepherd Primary School as their 1st Preference.
2. Children transferring from Good Shepherd Nursery Unit and have selected Good Shepherd Primary School as their 1st Preference.
3. Children whose older brother(s)/sister(s), half brother(s)/sister(s), step-brother(s)/sister(s) or legally adopted brother(s)/sister(s) attended Good Shepherd Primary School and Nursery Unit and have selected Good Shepherd Primary School as their 1st Preference.
4. Children whose parent(s)/guardian(s) reside in the Parishes of Glendermott or Ardmore (no order of preference applies) and have selected Good Shepherd Primary School as their 1st Preference.
5. Children, who in the opinion of the Board of Governors, have significant special needs, which indicate that the child would benefit from Primary Education (Documentary Evidence must be submitted to Board of Governors) and have selected Good Shepherd Primary School as their 1st Preference.
6. Children whose parent(s)/guardian(s) is currently a permanent employee of Good Shepherd Primary School and Nursery Unit and have selected Good Shepherd Primary School as their 1st Preference.
7. Applications that have selected Good Shepherd Primary School as their 1st Preference.
8. Other children.

In the event of there being over-subscription in any one of the above Criteria then selection for the available places will be on the basis of rank order of age (oldest first). In the event of two or more identical dates of birth, selection will be made using a randomised selection of letters in the order set out below.

X C P Mc B K N Z F Y V O G J E I R D Q W L Mac S H T U M A

In the event of surnames beginning with the same letter the subsequent letters of the surname will be used in alphabetical order. In the event of two identical surnames the alphabetical order of the initials of the forenames will be used as indicated on the birth certificate.

YEAR 1 ADMISSIONS – AFTER THE BEGINNING OF THE SCHOOL YEAR

Children who apply to enter the school during the academic year will be considered using the same criteria as for Year 1.

DUTY TO VERIFY

The Board of Governors reserves the right to require such supplementary evidence as it may determine to support or verify information on any application.

If the requested evidence is not provided to the Board of Governors by the deadline given, this will result in the withdrawal of an offer of a place. Similarly, if information is supplied which appears to be false or misleading in any material way, the offer of a place will be withdrawn.

WAITING LIST POLICY

Should a vacancy arise after the Open Enrolment Admissions procedure concludes, all applications for admission to Primary 1 for September 2022 that were initially unsuccessful will be automatically added to our waiting list and the published criteria applied. The waiting list will remain in place until June 2023. The school will contact parents/guardians if a place becomes available. Parents/Guardians are asked to contact the school if you wish for your child's name to be removed from the list.

The 'School's Waiting List Policy' on the consideration of applications after the Open Enrolment Admissions procedure concludes, is available directly from the school, or can be accessed on our school website. Should a vacancy arise, the above criteria will be applied in order to select pupils.

ADMISSIONS CRITERIA – YEARS 2-7

Subject to the proviso that the enrolment of a child will not cause the enrolment number to be exceeded, the Board of Governors have agreed that the following Admissions Criteria shall apply for entry into Years 2-7.

1. The enrolment of a child will not prejudice the efficient use of the school's resources.

If there are more applicants than available places, then the Admissions Criteria for Year 1 will be applied.

Applications and Admissions to Primary 1		
Year	Total Applications	Total Admissions
2019/2020	61	60
2020/2021	52	52
2021/2022	44	44